

## **Department of Mechanical and Materials Engineering**

Policy on the breakdown of a Supervisor-Student working relationship.

The Department of Mechanical and Materials Engineering endeavors to provide a productive and supportive working environment for all.

If, in the unlikely event there is a breakdown in the working relationship between a supervisor and a graduate student, the supervisor and/or the graduate student should contact the Graduate Coordinator, the Graduate Assistant or the Head of Department to report the situation.

The Graduate Coordinator will review the situation in consultation with the graduate student, the supervisor and the Head of Department and attempt to resolve any differences to the satisfaction of all parties involved. In extreme cases, where a resolution cannot be reached, a change of supervisor or withdrawal from the program may be recommended to the student.

In all cases the supervisor and the graduate student are reminded of their obligations under the terms of the graduate studies contract (quoted in part below)

“The above funding level is the amount that you will be paid while you are enrolled on a full-time basis in a research degree program within the first 4 years of a PhD program or the first 2 years of a Master’s program. As per the School of Graduate Studies and Research “Guide to Graduate Supervision”, Section 7.0 Financial Assistance: In all cases this commitment must be honoured while the contractual relation between the student and the University is in effect.

The funding amounts and duration indicated above are conditional upon satisfactory performance as defined by the Supervisor(s) and agreed upon by the student (in writing).”